

DATE: September 21, 2018

TO: Mike Zelle  
Ray King  
Kemp Pollard  
Steve Moyer  
Matt Stewart - West Bay

FROM: Donna Burbidge

SUBJ: WISTERIA PARK EASTSIDE LANDSCAPE OBSERVATIONS FOR SEPTEMBER

COPY: Wendy Draina  
Myra Harcourt  
Maureen Hooper  
Rob Russell

On September 21<sup>st</sup>, Matt Stewart (West Bay), Rob Russell and I walked the Eastside Landscape "Maintenance Assisted" properties. Prior to the inspection, homeowners were asked if they have any landscape problems they would like to have addressed. Eleven homeowners asked us to check out particular problems. We also checked on some properties which previously had problems and observed some new problems. We talked to a number of homeowners as well.

The turf looks fantastic with all the rain we have been receiving. It is green and edged well. The shrubs generally looked trimmed neatly. As a whole, the properties looked very good.

- Most complaints this month centered around shrub trimming. One person complained their shrubs were overtrimmed and several felt their shrubs/hedges were missed. Matt is addressing each of these complaints.
- Last month we had problems with brown spots due to fungus. The grass was treated and the turf generally looks very good. One household had a considerable number of weeds in the turf and these will be treated.
- Weeds in the landscape beds have been a problem with all the rain. Some weeds have also been observed between driveway pavers. The weeds were sprayed and pulled recently but quickly return.
- Two households reported some damage (broken pottery, crushed downspout and a shutter with some small damage). Matt is repairing/replacing these items.
- A homeowner planted some new plants and was concerned these not be trimmed. Matt suggested they let Nicole know what specific plants they want avoided and he would note it on his work map. He also suggested hanging a sign on the plant(s).
- Matt has made a considerable effort to correct problems when they occur. Sunstate keeps a record of reported complaints and Matt updates the list as items are completed. If you have a problem, please be sure to send an email to [Nicole@sunstatemanagement](mailto:Nicole@sunstatemanagement). In addition, after each walkaround inspection, a detailed list of followup tasks and specific addresses is sent to Matt.

**Upcoming landscape services (homeowners will be given advance notice):**

**Early October:** Weed and feed treatment

**Third week of October:** Ficus hedges trimmed along 21<sup>st</sup> Ave fence

**Fourth week** of October: Ficus hedges, shrubs trimmed

**Early to MidNovember:** Mulch will be put down landscape beds and under trees